

PACC Meeting Minutes

Dec.2, 2010

Lunenburg Town Hall

Members Present: Rhonda Lisio, Tania Fernandez, Lance May, Mike Wallmann, Martha Cheesman, Fred Crellin

Also Present: John Dextraze, John Gugarty, Jo McLaughlin,

Call to order: 7:06

Minutes : read and approved.

✓ Rental of Brooks House space : There was a discussion of the 2nd floor of the Brooks House as studio and editing space.

Pros: central location, accessibility for community and high school students

Cons: cost for "less than ideal" space

Questions were raised concerning the cost and security. Jo, Lance and Rhonda will check on various alternative locations for Monday's meeting. The matter was tabled until Monday.

✓ Recommendations for acquisition of equipment: John Gugarty presented recommendations for a portable light kit, additional cameras, tripods and microphones. After some discussion, the matter was tabled until Monday's meeting.

Recommendation for Purchasing Procedure Policy: Jo McLaughlin presented a first draft of policy and procedures for purchases. After some discussion, the matter was tabled.

Adjournment: 8:45

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CLERK OFFICE